

MINUTES OF MANCHESTER/SHORTSVILLE JOINT SEWERAGE SYSTEM MEETING AT
MANCHESTER VILLAGE HALL ON October 19,2021

Present; Michael Buttaccio	Commissioner /Mayor of Manchester
Fred Mink	Mayor of Shortsville
Charlie Fine	Trustee of Manchester
Bill Henry	Trustee of Manchester
Sharon Trimm	Trustee of Shortsville
Roger Lonneville	Deputy Commissioner/Trustee of Shortsville
Rita Gurewitch	Treasurer of Joint Sewer/Village /Village Clerk Manchester
Gordon Eddington	Eddington Enviromental LLC

Recording Clerk: Sandra J. Liberty Village clerk/Treasurer of Shortsville

The meeting was called to order by Commissioner/Mayor of Manchester Michael Buttaccio at 4:30pm

The minutes of July 14 and July 27th were prepared beforehand by the Recording Clerk and on motion of Mayor Mink, seconded by Trustee Trimm voted and carried unanimously-to accept as prepared and placed on file.

Treasurer Gurewitch presented the, Operation and Maintenance Treasurers Report a motion was made by Mayor Mink, seconded by Trustee Fine voted upon and unanimously carried, as prepared and placed on file.

The following bills were presented to the commission for their audit and were approved for payment on a motion made by Mayor Mink seconded by Trustee Fine. Voted upon and unanimously carried.

Operation and Maintenance Abstract #3 vouchers #3855-3881, Checks #4058-4081, \$28,533.29
Operation and Maintenance Abstract #4 vouchers # 4082-4105, Check's # 4082-4105, \$18,445.56
Operation and Maintenance Abstract # 5 vouchers # 3913-3940, Check #'s 4107-4129, \$21,302.83

Old Business;

New Business:

1. Matt Chase was hired September 13,2021 for Joint Sewer waste water operator/trainee at the amount of \$20.00 per hour plus health insurance.
2. Mayor Mink made a motion to establish a permanent meeting, bi-monthly on the third Tuesday of the month at 4:00 pm
Seconded by Trustee Fine, voted upon all "AYES".
3. Trustee Fine would like to have a special meeting after the Holidays to go over the employee handbook.
4. The board discussed on giving Ralph a raise, Mayor Mink made a motion to give Ralph a \$2.00 raise an hour bringing his hourly wage to \$26.62 effective on October 21/2021, seconded by Trustee Fine, voted upon all "AYES".

Gordon Eddington's Report:

1. Running Belt Press-Composting Sludge
2. Maintenance on equipment
3. Cutting of grass continues
4. Completed construction of concrete diesel tank containment structure.
5. Matt Chase started work last month, he has been busy catching us up with needed painting and cleaning projects.
6. The Shortsville DPW assisted us with preparing an un-paved area of our parking for paving
7. The Town of Manchester DPW paved the area prepared by Shortsville
8. Installed a monitoring/control system at the Friendly Village pump station to allow us to remotely control the pumps as well as alert us if there is a problem at the station.
9. We recently have had problems with our call out system not notifying us when we only lose one or two phases of power. This can really cause problems with the equipment. We are in the process of installing phase monitoring relays at the main plant as well as the Friendly Village pump station to eliminate this problem.
10. Last week a squirrel shorted out a fuse at the Friendly Village pump station power pole. We only lost one of the three phases. This caused problems with the standby generator and the generator transfer switch. RG&E responded to the problem and we eventually determined that a one of three transformers that provide power was also damaged. Unfortunately, the transfer switch received damage as well as a 100- amp breaker for one of the pumps. We have parts on order to replace the breaker.
11. The installation of the phase monitoring relays will alert us of future similar problems of this nature and hopefully prevent damage to the expensive equipment at the pump station.
12. We used our portable diesel-powered pump to maintain the operation of the pump station during the time it took to restore normal power.

Mayor Mink made a motion to adjourn the meeting 4:50pm seconded by Trustee Fine, voted upon, all "AYES"

Respectively Submitted

Sandra J. Liberty
Deputy Village Clerk/Treasurer of Shortsville

