

MINUTES OF MANCHESTER/SHORTSVILLE JOINT SEWERAGE SYSTEM MEETING AT  
MANCHESTER VILLAGE HALL ON DECEMBER 18, 2012 AT 7:00PM

Present:	Nancy Johnsen	Commissioner/Mayor of Manchester
	Roger Lonneville	Deputy Commissioner/Trustee of Shortsville
	Fred Mink	Mayor of Shortsville
	Sharon Trimm	Trustee of Shortsville
	Bill Henry	Trustee of Manchester
	Lynda Butler	Trustee of Manchester
	Rita Gurewitch	Treasurer of Joint Sewer/Village Clerk
	Gordon Eddington	Eddington Enviromental

Recording Clerk: Sandra J. Liberty Deputy Clerk of Joint Sewer/Deputy Village Clerk Shortsville

Mayor Johnsen, Commissioner called the meeting to order at 7:00 P.M. The minutes of November 13,2012 prepared by the Recording Clerk and upon reviewing the minutes a motion was made by Trustee Lonneville, seconded by Trustee Henry, voted upon and unanimously carried, as prepared and placed on file.

Treasurer Gurewitch presented the November Operation and Maintenance Treasures Report , a motion was made by Mayor Mink seconded by Mayor Johnsen, voted upon and unanimously carried, as prepared and place on file.

The following bills were presented to the Commission for their audit and were approved for payment on motion made by, Mayor Mink, seconded by Trustee Butler, voted upon and unanimously carried-they were allowed as follows:

Operation and Maintenance Abstract #7, check #'s 2094-2109, vouchers 1395-1414, \$18,266.82

Old Business:

1. Gordon Eddington spoke to Steve Smith about the policy on sick days.

New Business

1. Steve Smith was commended on passing the Civil Service Test for Chief Wastewater operators Test. The recording clerk will send letter out to Mr. Smith commending him on his accomplishment and answer his request for the position of Chief wastewater Operator. See attached.
2. Mayor Mink motioned to change the time of Manchester-Shortsville Joint Sewer meeting to 6PM from 7PM, seconded by Mayor Johnsen, voted upon and unanimously carried.
3. Gordon Eddington's report:
  - a. To save on running the belt press we have been transferring sludge from the North Digester to the South Digester(using both tanks)
  - b. Rain water got into the remote start/stopped panel of the new mechanical bar screen unit causing the unit to malfunction. Contractor was notified. They replaced damaged components and re-sealed all of the conduit lines to prevent this from happening again. (Due to the malfunction some raw sewage spilled on to the grass area near screen. Area was cleaned and treated with lime.
  - c. Treatment plant and Friendly Village Pump Station backup generators were serviced by New Penn Power. Both checked out OK. Main plant unit needs new fan belts-Friendly Village unit needs a new set of batteries. We are waiting a quote for the batteries.
  - d. Plant personnel called out after hours to respond to power outages at the plant.
  - e. Plant is running well. Routine maintenance and operation.

Mayor Mink motioned to adjourn the meeting, seconded by Mayor Johnsen, voted and carried unanimously at 8:00

Respectfully,

Sandra J. Liberty  
Deputy Village Clerk/Treasurer/Deputy Joint Sewer Clerk



