

MINUTES OF MANCHESTER/SHORTSVILLE JOINT SEWERAGE SYSTEM MEETING AT  
SHORTSVILLE VILLAGE HALL ON JANUARY 18, 2011 AT 7:00PM

Present:	Roger Lonneville	Commissioner/Trustee of Shortsville
	Fred Mink	Mayor of Shortsville
	Nancy Johnsen	Mayor of Manchester
	Sharon Trimm	Trustee of Shortsville
	Gary Bogner	Deputy Commissioner/Trustee of Manchester
	Bill Henry	Trustee of Manchester
	Rita Gurewitch	Treasurer of Joint Sewer/Village Clerk Manchester
	Debbie Gulvin Chase	Deputy Clerk Village of Manchester
	Jeff Liberati	DPW Supervisor of Manchester
	Laurent Gurewitch	Guest

Recording Clerk: Sandra J. Liberty Deputy Clerk of Joint Sewer/Deputy Village Clerk Shortsville

Roger Lonneville, Commissioner called the meeting to order at 7:00 P.M. The minutes of December 21<sup>st</sup> with corrections(Check #'s and change JG 1990.4 from JG 1990.04) and Special Meeting of December 29<sup>th</sup> were prepared by the Recording Clerk and upon reviewing the minutes and a motion was made by Trustee Henry, seconded by Trustee Trimm to accept the minutes voted upon and unanimously carried, as prepared and placed on file.

Treasurer Gurewitch prepared and submitted to the Commission, the Operation and Maintenance Treasurer's Report of December. A motion was made by Mayor Mink, seconded by Trustee Henry, to accept the treasurer report, subject to audit, voted upon and unanimously carried.

The following bills were presented to the Commission for their audit and were approved for payment on motion made by, Mayor Mink, seconded by Trustee Henry voted upon and unanimously carried-they were allowed as follows:

Operation and Maintenance Abstract #8, check #'s 1635- 1650, vouchers 807-825, \$11,440.44

Old Business:

1. Jeff Liberati reported a meeting with DPW Supervisors and Joint Sewer has not been set up to go over I and I problems in the two Villages.
2. Steve Smith still has not given the board his itinerary.
3. Attached is the letter sent by Steve DeHond, Code Enforcer to the Lehigh Valley Restaurant referring to the grease build up in the sanitary sewer lines. Mr DeHond did speak to all Restaurant owners in the Village of Shortsville and Manchester of their responsibility to have a grease interceptor/collection device.
4. The Joint Sewer Handbook does not have an effective date on it. The motion to adopt the handbook was made on August 17<sup>th</sup>, 2010. This date becomes the effective date. A motion was made by Trustee Bogner and second by Mayor Mink to make the effective date on the handbook, August 17, 2010. All "AYES" Trustee Trimm will follow thru and make sure the handbooks are dated as such.
5. Trustee Bogner motioned to have Kent Masseur and Bill DeVinney to remain with the same vacation time earned with the cap of five years. Seconded by Trustee Henry. All "AYES". Trustee Trimm will send memo to Kent and Bill stating such.  
Memo attached:

New Business:

1. Mayor Johnsen motioned to have a mandatory and non-mandatory form of Tuition education reimbursement effective January 18,2011for the employees at the Joint Sewer and include it in the handbook, seconded by Trustee Trimm, all "AYES".
2. All educational courses will be brought to the Joint Sewer attention.
3. Rita Gurewitch, Treasurer of Joint Sewer would like to have budget figures in place by March 20<sup>th</sup>. Trustee Bogner and Commissioner Lonneville will follow thru on this.

Plant Business:

1. Had a problem with the South Tank, buildup of filament.
2. Pump and clarifier went. A spare pump was used. Commissioner Lonneville will see Kent to order another one to keep on hand.

Commissioner Lonneville at 8:00PM made a motion to close the open meeting and go into Executive Session to discuss an individual. Seconded and passed.

Commissioner Lonneville called the open meeting to reconvene at 8:40PM

Trustee Bogner motioned for Commissioner Lonneville to have a meeting with Richard Clayton and renegotiate terms of hire seconded by Mayor Mink, all "AYES"

Trustee Bogner motioned to adjourn the meeting, seconded by Trustee Trimm, voted and carried unanimously at 8:45.

Respectfully,

Sandra J. Liberty  
Deputy Village Clerk/Treasurer/Deputy Joint Sewer Clerk